

JUDGE NICHOLS' CRIMINAL PROCEDURES

DIVISION 08

Volusia County Courthouse, 101 N. Alabama Ave., DeLand, Florida

1. **ALL HEARINGS** must be coordinated with opposing counsel. When requesting available hearing dates/times, please advise how much total time is needed (including amount of time needed for State and Defense). A copy of the Notice of Hearing shall be sent to the Judicial Assistant via email.
2. **MOTIONS** must be e-filed/filed with the Clerk before a hearing will be scheduled. **STATE IN YOUR MOTION THE POSITION OF OPPOSING COUNSEL - WHETHER THEY OBJECT OR NOT TO THE MOTION.**
3. **NOTICE OF HEARING:** Location must be in the Notice of Hearing (courtroom number); and name of the motion you are calling up for hearing.
4. **PROPOSED ORDERS** are to be sent in WORD format via e-mail to division08@circuit7.org
5. **EMAILS** please be sure to copy all parties on e-mails when it is appropriate to contact the Judicial Assistant. Additionally, when responding to an e-mail, be sure to “**REPLY ALL**” with your response.
6. **ZOOM APPEARANCES** will be permitted pursuant to the procedures set forth in Rule 3.116 Fla. R. Crim. P. and Rule 2.530 Fla. R. Gen. Prac. & Jud. Admin.