

PUTNAM COUNTY CIVIL DIVISION 53

THE HONORABLE SANDRA C. UPCHURCH

KIM C. HAMMOND JUSTICE CENTER

1769 E. MOODY BLVD, BLG 1

BUNNELL, FL 32110

386 313 4530

ORDERS - ALL ORDERS ARE TO BE EMAILED TO THE DIVISION EMAIL –
DIVISION53@CIRCUIT7.ORG

HEARINGS- PLEASE EMAIL THE JA KATIE SMITH - kasmith@circuit7.org

- YOU MUST SPECIFY WHAT DIVISION THE CASE IS WITH AND ATTACH MOTION TO BE HEARD AND HOW MUCH TIME YOU ARE SEEKING (must be complete time for both sides).
- PLEASE COPY ALL PARTIES IN EMAILS TO THIS OFFICE.
- PLEASE BE SURE TO COORDINATE YOUR HEARINGS WITH OPPOSING PARTIES AND DO NOT INCLUDE THE JA'S EMAIL.

ZOOM- PARTIES MAY APPEAR FOR HEARINGS ONE HOUR OR LESS VIA ZOOM UNLESS OTHERWISE STATED BY THE COURT. HEARINGS OVER AN HOUR WILL REQUIRE A MOTION FOR PERMISSION FROM THE COURT.

MEETING ID: 386 313 4530

MOTIONS- MOTIONS WILL NEED TO INCLUDE THE POSITION OF THE OTHER PARTY BEFORE BEING CONSIDERED.

PROCEDURES AND TRIAL DATES WILL BE RELEASED ONCE APPROVED BY
THE JUDGE.