

**YOU MUST RESERVE AND SCHEDULE YOUR HEARING  
TIME THROUGH BENCHMARK**

**follow instructions attached on bottom of Judge's cover  
page,**

**keep in mind there are two sets of instructions,**

**one for**

**COUNTY CIVIL/SMALL CLAIMS**

**and one for**

**GUARDIANSHIP/PROBATE**

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**HEARINGS ARE CONDUCTED IN PERSON**

**Notice of hearing must reflect in person  
appearance, courtroom 301.**

**You may motion to appear via ZOOM.**

Motion(including explanation) and proposed order to appear via ZOOM **must be filed through e-portal at least 48 hours ahead of the hearing** and **include zoom instructions as follows:**

<https://flagler.zoom.us/join> and enter meeting ID: 386-313-4525 OR click this URL to start or join <https://flagler.zoom.us/j/3863134525>.

**For participants appearing via zoom:** The court requests that case law or other documents offered for consideration be e-filed no less than two (2) business days prior to the hearing.

IN THE COUNTY COURT OF THE SEVENTH JUDICIAL CIRCUIT  
IN AND FOR FLAGLER COUNTY, FLORIDA

CASE NO.

Plaintiff,

v.

Defendant.

\_\_\_\_\_ /

**ORDER ON MOTION TO APPEAR REMOTELY VIA ZOOM**

**Defendant's OR Plaintiff's (select applicable) Motion to Appear Remotely via Zoom**  
for the Hearing on Defendant's OR Plaintiff's (select applicable) ..... (matter)

on (date/time) ..... before the Honorable Andrea K. Totten is hereby

**GRANTED**  (Zoom instructions below)

<https://flagler.zoom.us/join> and enter meeting ID: 386-313-4525 OR click this URL to start or  
join <https://flagler.zoom.us/j/3863134525>

For participants appearing via zoom: The court requests that case law or other documents  
offered for consideration be e-filed no less than two (2) business days prior to the hearing.

**DENIED**

**DONE AND ORDERED** in Chambers in Flagler County, Florida this \_\_\_\_\_ day of

\_\_\_\_\_, 2021.

\_\_\_\_\_  
ANDREA K. TOTTEN  
County Judge

Copies to: