

**COMPLIANCE TIMES UNDER UNIFORM
PRETRIAL PROCEDURES IN CIVIL ACTIONS**

A. Submission of agreed mediation order	75 days before docket sounding
B. Disclosure of expert witnesses	75 days before docket sounding for parties seeking affirmative relief; 60 days before docket sounding for parties not seeking affirmative relief
C. Disclosure of non-expert witnesses	60 days before docket sounding
D. Disclosure of exhibits	60 days before docket sounding
E. Cut-off for Interrogatories, requests to produce and requests for admission	45 days before docket sounding
F. Cut-off for filing of pretrial motions	30 days before trial date
G. Issuance and service of trial subpoenas, if to be grounds for continuance	10 days before trial date
H. Discovery cut-off (except see E above)	10 days before docket sounding
I. Hearing cut-off	10 days before trial date
J. Pretrial meeting	10 days before docket sounding or 10 days before pretrial conference, whichever occurs first
K. Mediation completed and report filed	any time prior to docket sounding
L. Pretrial statement delivered to Court	at docket sounding or at the pretrial conference, whichever occurs first
M. Jury instructions filed with Clerk and delivered to Court	at or before docket sounding